Metropolitan Borough of Sandwell

St James CE Primary School



friendship endurance love peace respect honesty

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Monday 9th November

To Parents/Guardians of pupils in Year 4

Dear Parent/Guardian

Year 4 trip to Stafford Castle - Thursday 4th February 2027

Year 4 will be going on a trip to Stafford Castle on Thursday 4th February - this visit will support the work the children are undertaking in class on their history topic.

The total cost of this trip is a voluntary contribution of £13 per pupil which includes the cost of the coach and the living museum activities. We will require payment in full (via your ParentPay account) by **Friday 18th December.** An off site consent form will need to be filled in and returned by **Friday 18th December.**
Please note, where we do not receive sufficient voluntary contributions by the final payment date (to cover the cost of this trip) we reserve the right to cancel - in this instance, parents will be notified and any payments received will be refunded.

The trip will take place during the school day. Children should wear warm clothing as part of the day will be outside. This includes a warm waterproof coat and suitable outdoor footwear such as wellies or boots. A packed lunch will be needed (no fizzy drinks please). If your child receives free school meals school will provide a packed lunch, if you do not require this, please let us know by **Friday 18th December.**

Yours faithfully

Mrs Thomas
YEAR 6 TEACHER AND KS2 PHASE LEADER