



Headteacher: Mr D Heather

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18 September 2024

Dear Parent

Election of Parent Governors

The Governing Body comprises of 10 governors and there is currently a vacancy for one Parent Governor.

The purpose of this letter is to formally invite nominations from parents of all registered pupils at the school who wish to serve as a Parent Governor for a period of four years.

Completed nominations must be returned to the school office by Monday 7th October 2024 at 9.30 am. **This deadline will be strictly adhered to.**

A nomination form is attached.

In the event of a ballot being necessary, ballot papers will be distributed to all parents, for them to select their preferred candidate.

Should no more than one nomination be received, the name of the successful nominee will be announced in the school's newsletter, once all details have been finalised.

May I take this opportunity to thank you in advance for your support in this matter.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'D Heather', written over a blue horizontal line.

Mr D Heather
Headteacher

Nomination Form

Election of Parent Governor

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address: _____

Being the parent/guardian of (name of pupil): _____

Signature of person nominated: _____

Signature of proposer (if different to nominee): _____

Name and address in BLOCK letters of proposer (if different to nominee):

Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of parent governor (subject to DBS check).

I confirm a) that I am willing to stand as a candidate for election as a parent governor and b) that I am not disqualified from holding office for any of the reasons set out in the School Governance Regulations.

I understand that neither the headteacher or the Director of Education bear responsibility for the validity of any statement made above.

Signature

(Date)

Completed nomination forms must be returned to the Headteacher via the school office by 9.30 am on Monday 7th October 2024.