

# Metropolitan Borough of Sandwell



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[www.stjamesprimary.co.uk](http://www.stjamesprimary.co.uk)

Dear Parent / Carer,

## Applying Online for your Secondary school place for September 2025

This is to give you notice that you need to apply for a secondary school place for your child, if their birthday falls between the dates of 01/09/2013 to 31/08/2014.

You will be able to apply online at [www.sandwell.gov.uk/schooladmissions](http://www.sandwell.gov.uk/schooladmissions)

Non Sandwell residents must contact their home Authority

Now is the time to start thinking about your options. When considering which schools to apply for, we suggest that you look out for details of open days/evenings which will be publicised on the schools and council's website and local press. Consider how closely you meet the school's admission criteria and visit the council's website to view our parent information booklet.

To assist you with your online application, further information will be sent to Sandwell residents in September.

Don't worry, if you don't have a computer at home you can also apply from one of Sandwell's 19 libraries and at Sandwell primary schools that offer computer support. You may also apply from a mobile device (eg smartphone or tablet).

Remember:

- To have the best chance of getting the school you prefer you must apply before 31<sup>st</sup> October 2024.

### Open Days

We recommend that you go to visit a variety of secondary schools, before applying. Below are some of the dates:

St Michaels CE High School	18 <sup>th</sup> September	6 - 9pm
St Michaels CE High School	19 <sup>th</sup> September	9.30am - 12pm 1.30 - 3pm
Oldbury Academy	16 <sup>th</sup> - 27 <sup>th</sup> September	Open week - AM Sessions (Times will be confirmed)
Oldbury Academy	23 <sup>rd</sup> September	Evening (Times will be confirmed)

Ormiston Sandwell Community Academy	24 <sup>th</sup> September	9-11am
Ormiston Sandwell Community Academy	25 <sup>th</sup> September	9-11am 4-7pm
Shireland Biomedical	17 <sup>th</sup> September	4-7pm
Shireland Biomedical	21 <sup>st</sup> September	10.30am - 12.30pm

Please check school websites as some schools request you to book a place.

Yours sincerely,



Mr. D Heather  
Headteacher