

Metropolitan Borough of Sandwell  
*ST JAMES CE PRIMARY SCHOOL*

*Wolverley Crescent  
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West Midlands  
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*Headteacher: Mrs C McGregor*

Monday 23<sup>rd</sup> March

**Critical Keyworkers**

Dear Parents and Carers

As you are aware the Prime Minister has called for a **“heroic and collective national effort”** to follow social distancing.

To help prevent the spread of Covid-19 **the best place for your child(ren) to be is at home, practising social distancing.** So, to prevent the spread of this virus please find a safer alternative for your child and **do not use us as your childcare provider unless you absolutely have to.**

With this in mind, where only one parent or carer in the family is a **‘critical worker’**, I would **strongly advise keeping your child(ren) at home** with the other parent or carer.

We will continue to provide a safe place for the children of those workers **critical** to the response to coronavirus if their children cannot safely stay at home. However, provision is limited and will only be sustainable in the coming weeks and months if people use this as an option of last resort.

Some staff at St James Primary School are now not able to report for work due to their own pre-existing health conditions and for those staff who **can** report for work, it is **imperative** that I do not place anyone (children **and** staff) at an unnecessary risk.

For those of you who have identified yourselves as critical key workers **you are now required to provide confirmation of this from your employer if you have not done so already. We may need to request this from other family members who may be able to care for children at home.** This should state that based on business continuity arrangements, your specific role is necessary for the continuation of this essential public service.

NHS workers, will only need to present their ID card as evidence.

I appreciate that this may take a couple of days for you to organise, so the cut off for providing this evidence from your employer will be **9am on Friday 27<sup>th</sup> March.** Please send this through to the school office, preferably electronically to [contact.us@stjamespri.uk](mailto:contact.us@stjamespri.uk).

Please note that failure to provide this evidence, will mean that **your child may no longer be able to access child care provision with us from Monday 30<sup>th</sup> March, until the evidence is received.**

Thank you for your support - we must all do what we can in these very challenging and worrying times.

Yours faithfully

A handwritten signature in cursive script that reads "Mrs McGregor". The signature is written in black ink and is positioned above the printed name.

Mrs McGregor

**HEADTEACHER**